

REGISTRATION PROCESS - MANUFACTURING SECTOR

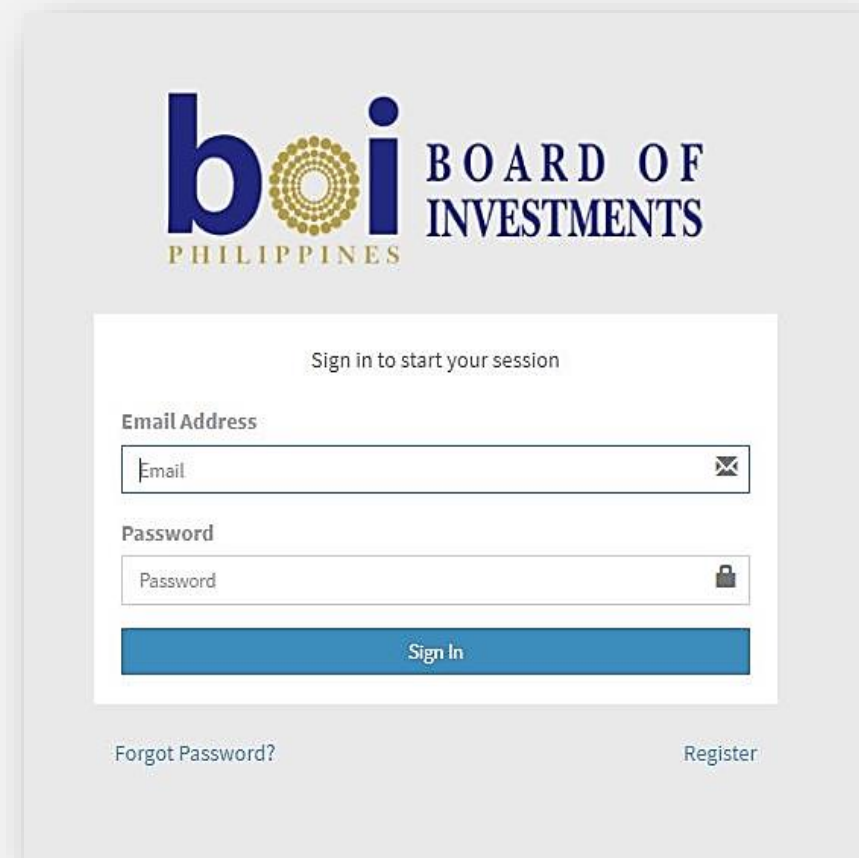
User's Manual

Lodging Application

A decorative graphic in the top right corner of the slide. It consists of a large blue triangle pointing downwards, a smaller yellow triangle pointing upwards, and a horizontal black line that intersects the point where the two triangles meet.

Step 1

Log in using the email and password you have registered with.



The image shows a login form for the Board of Investments Philippines. At the top is the logo, which consists of the lowercase letters 'boi' in a bold, blue font, followed by a circular emblem made of small gold dots, and the words 'BOARD OF INVESTMENTS' in a blue, serif font above 'PHILIPPINES' in a smaller, gold, sans-serif font. Below the logo, the text 'Sign in to start your session' is centered. The form contains two input fields: 'Email Address' with a placeholder 'Email' and an envelope icon, and 'Password' with a placeholder 'Password' and a lock icon. A blue 'Sign In' button is positioned below the password field. At the bottom of the form, there are two links: 'Forgot Password?' on the left and 'Register' on the right.

boi BOARD OF INVESTMENTS
PHILIPPINES

Sign in to start your session

Email Address
Email

Password
Password

Sign In

[Forgot Password?](#) [Register](#)

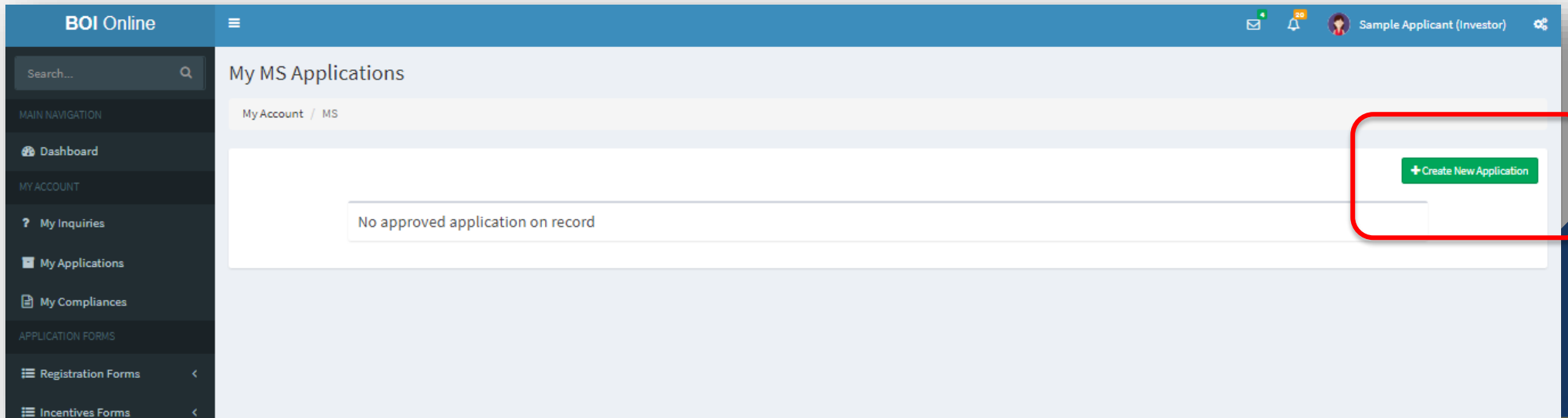
Step 2

Click on the **Registration Forms** link on the navigation on the left. Then Click **MS** on the list for new application.

The screenshot displays the BOI Online dashboard interface. On the left, a dark navigation sidebar contains a search bar and several menu categories: MAIN NAVIGATION (Dashboard), MY ACCOUNT (My Inquiries, My Applications, My Compliances), and APPLICATION FORMS (Registration Forms, AFORBI, ERP, MS, ATSMSMEP, MSSEP, ISI). The 'Registration Forms' menu item is highlighted with a red rectangle. The main content area, titled 'My Dashboard', shows a breadcrumb trail 'Home / Dashboard' and four action cards: 'CREATE New inquiry' (blue), 'VIEW Registration Forms' (green), 'COMPLIANCE Forms' (orange), and 'VIEW Accreditation Forms' (teal). Below these cards is a section titled 'Applications / Compliances For Action' with a table header containing columns: Control No., Received, App Type, Applicant, Forwarded by, Action Taken, Remarks, Preview, and Action. The table body is empty, displaying the message 'Your worklist is empty.' Below the table is an 'Inquiries' section.

Step 3

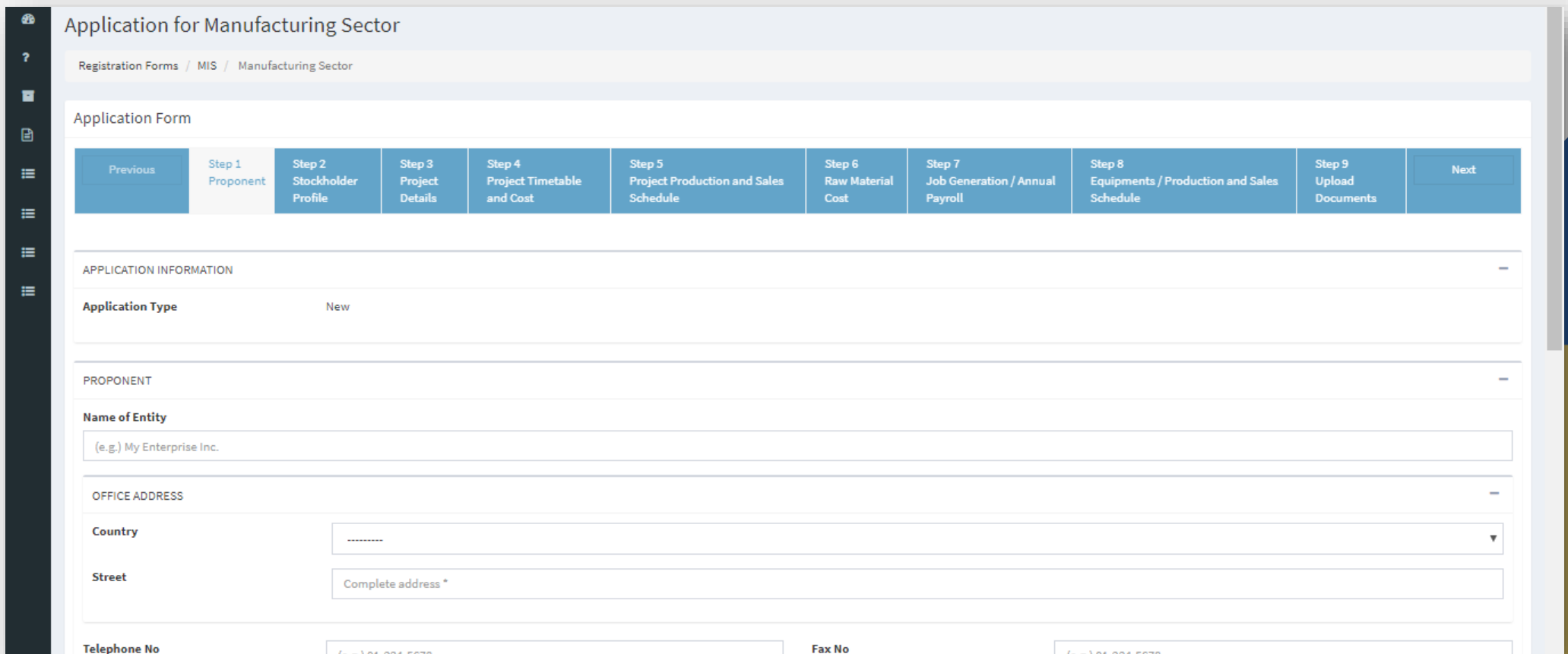
Click on the **Create New Application** button.



Step 4

Fill in the application form's fields. Then click on proceed.

NOTE: All Type of Inquiries provided shall be visible under this menu. Fields with asterisks (*) are required fields.



Application for Manufacturing Sector

Registration Forms / MIS / Manufacturing Sector

Application Form

Previous Step 1 Proponent Step 2 Stockholder Profile Step 3 Project Details Step 4 Project Timetable and Cost Step 5 Project Production and Sales Schedule Step 6 Raw Material Cost Step 7 Job Generation / Annual Payroll Step 8 Equipments / Production and Sales Schedule Step 9 Upload Documents Next

APPLICATION INFORMATION

Application Type New

PROPONENT

Name of Entity

(e.g.) My Enterprise Inc.

OFFICE ADDRESS

Country

Street

Complete address *

Telephone No (e.g.) 01-224-5678 Fax No (e.g.) 01-224-5678

Step 5

Click **Add** for new or additional Stockholder's Profile.

NOTE: Read the instructions carefully. Fields with asterisks (*) are required fields.

The screenshot shows the BOSS application interface for the Manufacturing Sector. The top navigation bar includes the BOSS logo, a menu icon, and user information for 'Sample Applicant (Investor)'. The main heading is 'Application for Manufacturing Sector', with a breadcrumb trail: 'Registration Forms / PERD-MIS / Manufacturing Sector'. Below this is the 'Application Form' section, which contains a progress bar with steps from 'Previous' to 'Next'. Step 2, 'Stockholder Profile', is currently active. Underneath the progress bar are 'INSTRUCTIONS' and a table for 'CURRENT STOCKHOLDER'S PROFILE'. The table has columns for Name / Enterprise, Nationality, Director?, Position or Designation in the Enterprise, Capital Stock (Subscribed), Capital Stock (Paid-up), and % Ownership. A red box highlights the '+ Add' button in the top right corner of the table. At the bottom of the form are 'Previous' and 'Proceed' buttons.

INSTRUCTIONS:

- Indicate in the Nationality if naturalized Filipino.
- Add incorporating stockholders / major stockholder as appearing in the latest GIS.

Name / Enterprise	Nationality	Director?	Position or Designation in the Enterprise	Capital Stock (Subscribed)	Capital Stock (Paid-up)	% Ownership
There are no stockholder profiles defined yet.						

Step 6

The available fields depend on what **Stockholder's Type** you choose. Fill in the application form's fields. Then click **SAVE**.

NOTE: Read the instructions carefully. Fields with asterisks (*) are required fields.

The screenshot displays the BOSS application interface for the 'Application for Manufacturing Sector'. A modal window titled 'Add Stockholder Profile' is open, allowing the user to enter details for a new stockholder. The background shows the application form with a progress bar indicating the current step is 'Step 3: Project Details'. The modal form includes the following fields:

- Stockholder Type:** A dropdown menu.
- First Name:** A text input field with the placeholder 'Firstname'.
- Middle Name:** A text input field with the placeholder 'Middlename'.
- Last Name:** A text input field with the placeholder 'Lastname'.
- Nationality:** A dropdown menu.
- Director?:** A toggle switch.
- Position or Designation in the Enterprise:** A text input field with the placeholder 'Position'.
- Capital Stock (PhP) - Subscribed:** A text input field with 'PhP' and '0.00'.
- Capital Stock (PhP) - Paid-up:** A text input field with 'PhP' and '0.00'.
- Ownership:** A text input field with '0.00' and a '%' symbol.

At the bottom of the modal, there are 'Cancel' and 'Save' buttons. The background application form also features a 'Previous' button and a 'Proceed' button.

Step 7

For existing Stockholders Profile you can **Edit** and **Delete**. Click **Proceed**.

NOTE: You can add another Stockholder's Profile and proceed to next step.



Application Form

Previous Step 1 Proponent Step 2 Stockholder Profile Step 3 Project Details Step 4 Project Timetable and Cost Step 5 Project Production and Sales Schedule Step 6 Raw Material Cost Step 7 Job Generation / Annual Payroll Step 8 Equipments / Production and Sales Schedule Step 9 Upload Documents Next

INSTRUCTIONS:

- Indicate in the Nationality if naturalized Filipino.
- Add incorporating stockholders / major stockholder as appearing in the latest GIS.

CURRENT STOCKHOLDER'S PROFILE + Add

Name / Enterprise	Nationality	Director?	Position or Designation in the Enterprise	Capital Stock (Subscribed)	Capital Stock (Paid-up)	% Ownership	
Jong Xi Fong	Filipino	--	Staff	PhP 20000.00	PhP 80000.00	30.00 %	 
Total				PhP 20000.00	PhP 80000.00	30.00 %	

Previous Proceed

Step 8

This section is for **Project Details**. Fill in the application form's fields. Then click on **Proceed**.

NOTE: All Type of Inquiries provided shall be visible under this menu. Fields with asterisks (*) are required fields.

The screenshot shows a web application interface for the 'Application for Manufacturing Sector'. The breadcrumb trail is 'Registration Forms / PERD-MIS / Manufacturing Sector'. The 'Application Form' progress bar shows 11 steps: Previous, Step 1 Proponent, Step 2 Stockholder Profile, Step 3 Project Details (highlighted), Step 4 Project Timetable and Cost, Step 5 Project Production and Sales Schedule, Step 6 Raw Material Cost, Step 7 Job Generation / Annual Payroll, Step 8 Equipments / Production and Sales Schedule, Step 9 Upload Documents, and Next.

PROJECT PROFILE

Name of Project

PLANT/FARM SITE ADDRESS

Country

Street

IPP Year

Category

Activity as Listed in the IPP

Step 9

Fill in the application form's fields.

NOTE: Fields with asterisks (*) are required fields.

Application for Manufacturing Sector

Registration Forms / PERD-MIS / Manufacturing Sector

Application Form

Previous	Step 1 Proponent	Step 2 Stockholder Profile	Step 3 Project Details	Step 4 Project Timetable and Cost	Step 5 Project Production and Sales Schedule	Step 6 Raw Material Cost	Step 7 Job Generation / Annual Payroll	Step 8 Equipments / Production and Sales Schedule	Step 9 Upload Documents	Next
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PROJECT TIMETABLE AND COST

ACTIVITY	START (MM/YYYY)	END (MM/YYYY)	RELATED EXPENSES	COST (in PhP)	
Obtaining licenses, permits, registration	<input type="text" value="MM/YYYY"/>	<input type="text" value="MM/YYYY"/>	Pre-operating expenses	PhP	<input type="text" value="0.00"/>
Land improvements and civil works (Land and Land Improvements, Plant Building and Other Infrastructure)	<input type="text" value="MM/YYYY"/>	<input type="text" value="MM/YYYY"/>	Initial deposit for lease of land	PhP	<input type="text" value="0.00"/>
			Other expenses	PhP	<input type="text" value="0.00"/>
			Building constructions or initial deposit for lease of building / office space	PhP	<input type="text" value="0.00"/>
Site preparation and development (Hiring of Contractors, Civil Works)	<input type="text" value="MM/YYYY"/>	<input type="text" value="MM/YYYY"/>	Leasehold improvements	PhP	<input type="text" value="0.00"/>
			Other expenses	PhP	<input type="text" value="0.00"/>
			Machinery and equipment	PhP	<input type="text" value="0.00"/>
Acquisition and installation of machinery and equipment	<input type="text" value="MM/YYYY"/>	<input type="text" value="MM/YYYY"/>	Machinery and equipment	PhP	<input type="text" value="0.00"/>
Trial Run	<input type="text" value="MM/YYYY"/>	<input type="text" value="MM/YYYY"/>			
Start of commercial operation	<input type="text" value="MM/YYYY"/>	<input type="text" value="MM/YYYY"/>	Working Capital	PhP	<input type="text" value="0.00"/>
			Working Capital Months*		<input type="text" value="0.00"/>

Step 10

This section is for Project Financing. Fill in the application form's fields. Then click on **proceed**.

NOTE: Total financing should be tally with Total Project Cost.

Trial Run	<input type="text" value="12/2018"/>	<input type="text" value="01/2019"/>		
Start of commercial operation	<input type="text" value="12/2018"/>	<input type="text" value="01/2019"/>	Working Capital	PhP 78
(Leave blank if not applicable)			Working Capital Months* *Normally covers the first three (3) to four (4) months of operations.	<input type="text" value="4"/> Mo.
			(Leave blank if not applicable)	PhP
			TOTAL	PhP 1929.00

PROJECT FINANCING

Total financing should tally with Total Project Cost

	AMOUNT (PhP)	PERCENTAGE (%)
Equity	PhP 0.00	0.00 %
Loans	PhP 0.00	0.00 %
TOTAL	PhP 0.00	0.00 %

Step 11

This section is for **Projected Production and Sales Schedule**. Fill in the application form's fields. Then click on **proceed**.

NOTE: Read the instructions carefully. Fields with asterisks (*) are required fields.

Application for Manufacturing Sector

Registration Forms / PERD-MIS / Manufacturing Sector

Application Form

Previous Step 1 Proponent Step 2 Stockholder Profile Step 3 Project Details Step 4 Project Timetable and Cost Step 5 Project Production and Sales Schedule Step 6 Raw Material Cost Step 7 Job Generation / Annual Payroll Step 8 Equipments / Production and Sales Schedule Step 9 Upload Documents Next

PROJECTED PRODUCTION AND SALES SCHEDULE

- Indicate unit of measure (e.g., piece, dozen, metric tons, etc.)
- Projected annual production volume should not exceed the production capacity per year being applied for BOI registration.

Product	Year	Production Volume	Production Volume Unit	Sales Volume (Domestic)	Sales Volume (Export)	Ave. Selling Price per Unit (Domestic in PHP)	Ave. Selling Price per Unit (Export in USD)	Sales Value (Domestic)	Sales Value (Export)
Product 2	Y1	0.0 ▼	0	0	PhP 0.00	USD 0.00	PhP 0.00	USD 0.00
Product 2	Y2	0.0 ▼	0	0	PhP 0.00	USD 0.00	PhP 0.00	USD 0.00
Product 2	Y3	0.0 ▼	0	0	PhP 0.00	USD 0.00	PhP 0.00	USD 0.00
Product 2	Y4	0.0 ▼	0	0	PhP 0.00	USD 0.00	PhP 0.00	USD 0.00
Product 2	Y5	0.0 ▼	0	0	PhP 0.00	USD 0.00	PhP 0.00	USD 0.00

Step 12

This section is for **Formula for Power Applications and Carbon Emission Reductions (CERs)**. Fill in the application form's fields. Then click on **proceed**.

NOTE: Read the instructions carefully. Fields with asterisks (*) are required fields.

Product	Year	Production Volume	Production Volume Unit	Sales Volume (Domestic)	Sales Volume (Export)	Ave. Selling Price per Unit (Domestic in PHP)		Ave. Selling Price per Unit (Export in USD)		Sales Value (Domestic)		Sales Value (Export)	
Product 2	Y1	<input type="text" value="0.0"/>	<input type="text" value="-----"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	PhP	<input type="text" value="0.00"/>	USD	<input type="text" value="0.00"/>	PhP	<input type="text" value="0.00"/>	USD	<input type="text" value="0.00"/>
Product 2	Y2	<input type="text" value="0.0"/>	<input type="text" value="-----"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	PhP	<input type="text" value="0.00"/>	USD	<input type="text" value="0.00"/>	PhP	<input type="text" value="0.00"/>	USD	<input type="text" value="0.00"/>
Product 2	Y3	<input type="text" value="0.0"/>	<input type="text" value="-----"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	PhP	<input type="text" value="0.00"/>	USD	<input type="text" value="0.00"/>	PhP	<input type="text" value="0.00"/>	USD	<input type="text" value="0.00"/>
Product 2	Y4	<input type="text" value="0.0"/>	<input type="text" value="-----"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	PhP	<input type="text" value="0.00"/>	USD	<input type="text" value="0.00"/>	PhP	<input type="text" value="0.00"/>	USD	<input type="text" value="0.00"/>
Product 2	Y5	<input type="text" value="0.0"/>	<input type="text" value="-----"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	PhP	<input type="text" value="0.00"/>	USD	<input type="text" value="0.00"/>	PhP	<input type="text" value="0.00"/>	USD	<input type="text" value="0.00"/>
TOTAL				<input type="text" value="0.00"/>	<input type="text" value="0.00"/>	PhP	<input type="text" value="0.00"/>	USD	<input type="text" value="0.00"/>				

ASSUMPTIONS USED IN THE PROJECTIONS

Total number of shifts per day

Total number of operating days per year

Total number of capacity determinant machine

Previous

Proceed

Step 13

This section is **Raw Material Cost**. Fill in the application form's fields. Click **Add another** for additional equipment. Then click **Proceed**.

NOTE: Fields with asterisks (*) are required fields.

Application for Manufacturing Sector

Registration Forms / PERD-MIS / Manufacturing Sector

Application Form

Previous Step 1 Proponent Step 2 Stockholder Profile Step 3 Project Details Step 4 Project Timetable and Cost Step 5 Project Production and Sales Schedule Step 6 Raw Material Cost Step 7 Job Generation / Annual Payroll Step 8 Equipments / Production and Sales Schedule Step 9 Upload Documents Next

LIST AND BREAKDOWN OF COST OF RAW MATERIALS (Y1-Y5)

Y1 is equivalent to twelve (12) months operation.

	Y1	Y2	Y3	Y4	Y5	
LOCAL RAW MATERIAL						
Raw Material Name	PhP 0.00	PhP 0.00	PhP 0.00	PhP 0.00	PhP 0.00	remove
add another						
IMPORTED RAW MATERIAL						
Raw Material Name	PhP 0.00	PhP 0.00	PhP 0.00	PhP 0.00	PhP 0.00	remove
add another						
DIRECT LABOR COST						
	PhP 0	PhP 0	PhP 0	PhP 0	PhP 0	
TOTAL OVERHEAD COST						

Step 14

This section is for **Job Generation/Annual Payroll**. Fill in the application form's fields. Then click on **proceed**.

NOTE: Fields with asterisks (*) are required fields.

Application Form

Previous Step 1 Proponent Step 2 Stockholder Profile Step 3 Project Details Step 4 Project Timetable and Cost Step 5 Project Production and Sales Schedule Step 6 Raw Material Cost Step 7 Job Generation / Annual Payroll Step 8 Equipments / Production and Sales Schedule Step 9 Upload Documents Next

JOBS GENERATION / ANNUAL PAYROLL

Y1 is equivalent to twelve (12) months operation.

Year	DIRECT LABOR			INDIRECT LABOR			SELLING ADMIN		
	No of Employees	Annual Payroll		No of Employees	Annual Payroll		No of Employees	Annual Payroll	
Y2	<input type="text" value="0"/>	PhP	<input type="text" value="0.00"/>	<input type="text" value="0"/>	PhP	<input type="text" value="0.00"/>	<input type="text" value="0"/>	PhP	<input type="text" value="0.00"/>
Y3	<input type="text" value="0"/>	PhP	<input type="text" value="0.00"/>	<input type="text" value="0"/>	PhP	<input type="text" value="0.00"/>	<input type="text" value="0"/>	PhP	<input type="text" value="0.00"/>
Y4	<input type="text" value="0"/>	PhP	<input type="text" value="0.00"/>	<input type="text" value="0"/>	PhP	<input type="text" value="0.00"/>	<input type="text" value="0"/>	PhP	<input type="text" value="0.00"/>
Y5	<input type="text" value="0"/>	PhP	<input type="text" value="0.00"/>	<input type="text" value="0"/>	PhP	<input type="text" value="0.00"/>	<input type="text" value="0"/>	PhP	<input type="text" value="0.00"/>
Y2	<input type="text" value="0"/>	PhP	<input type="text" value="0.00"/>	<input type="text" value="0"/>	PhP	<input type="text" value="0.00"/>	<input type="text" value="0"/>	PhP	<input type="text" value="0.00"/>
Total	PhP <input type="text" value="0"/>	PhP	<input type="text" value="0"/>	<input type="text" value="0"/>	PhP	<input type="text" value="0"/>	<input type="text" value="0"/>	PhP	<input type="text" value="0"/>

Previous Proceed

Step 15

This section is List of Machinery/ Equipment for New and Expansion Projects. Fill in the application form's fields. Click **Add another** for additional equipment. Then click **Proceed**.

NOTE: Fields with asterisks (*) are required fields.

Application for Manufacturing Sector

Registration Forms / PERD-MIS / Manufacturing Sector

Application Form

Previous Step 1 Proponent Step 2 Stockholder Profile Step 3 Project Details Step 4 Project Timetable and Cost Step 5 Project Production and Sales Schedule Step 6 Raw Material Cost Step 7 Job Generation / Annual Payroll Step 8 Equipments / Production and Sales Schedule Step 9 Upload Documents Next

LIST OF MACHINERY / EQUIPMENT

For New and Expansion Projects

DESCRIPTION / TYPE OF MACHINE	STATUS	COUNTRY SOURCE	END USE	NO OF UNITS	UNIT COST	
Description	Country Source	End-use	No of Units	PhP	remove
add another						

EXISTING MACHINES / EQUIPMENT

TYPE	PROCESS FLOW	MACHINE TYPE	YEAR ACQUIRED	QUANTITY	PRODUCTION CAPACITY	END USE	EXPECTED EFFICIENCY	
.....	Process Flow	Machine Type	Year Acquired	Quantity	Production Capacit	End Use	Expected Efficiency	remove
add another								

Previous [Proceed](#)

Step 16

Click the **Add files** button to select the files to be submitted to satisfy the necessary requirements.

NOTE: Read the instructions carefully. Restrictions are in place to facilitate a smooth submission of requirements.

Application for Manufacturing Sector

Application Forms / Manufacturing Sector

Upload Required Documents

Previous	Step 1 Proponent	Step 2 Stockholder Profile	Step 3 Project Details	Step 4 Project Timetable and Cost	Step 5 Project Production and Sales Schedule	Step 6 Raw Material Cost	Step 7 Job Generation / Annual Payroll	Step 8 Equipments / Production and Sales Schedule	Step 9 Upload Documents	Next
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Upload supporting documents by dragging files to this page or by clicking the Add Files button.

NOTES:

- Maximum filesize is 20MB.
- Split files that are greater than 20MB and upload them separately.
- Accepted filetypes are pdf, jpg, jpeg, png, gif.
- An asterisk (*) indicates that the item is required.
- The Finalize application button will only be enabled once the required documents are complete.

- Project site should be shown in Google Map, indicating also the applicant's existing project/s (if any) located near the proposed. Sketches not acceptable*
- Schematic Diagram showing Business Model of the activity being registered (indicate clearly how the proponent will earn revenues and make profit)*
- SEC Certificate including Articles of Incorporation and its By-Laws*

No attachments yet.

+ Add files Cancel upload Finalize application

Step 17

Once the files to be uploaded are selected, they will appear on the lower part of the page. Select the type of requirement that the file satisfies then click the **Save** button.

NOTES:

- Multiple files may be selected to satisfy a particular requirement.
- You may remove a file by clicking the **Cancel** button alongside the Save button. Alternatively, you may remove all files by clicking the **Cancel upload** button next to the Add files button.

If you want to leave the site and continue at a later time, you may do so (instructions will be shown later). All previously uploaded files will be shown under the **Previously uploaded files** section

The screenshot displays the 'Application for Manufacturing Sector' web interface. At the top, there is a navigation bar with 'Application Forms / Manufacturing Sector'. Below this is a section titled 'Upload Required Documents' with a progress bar showing steps from 'Previous' to 'Next'. The current step is 'Step 9 Upload Documents'. Below the progress bar, there is a text area for uploading documents, followed by a 'NOTES' section. The notes include: 'Maximum filesize is 20MB. Split files that are greater than 20MB and upload them separately. Accepted filetypes are pdf, jpg, jpeg, png, gif. An asterisk (*) indicates that the item is required. The Finalize application button will only be enabled once the required documents are complete.' Below the notes are three checkboxes with labels: 'Project site should be shown in Google Map, indicating also the applicant's existing project/s (if any) located near the proposed. Sketches not acceptable*', 'Schematic Diagram showing Business Model of the activity being registered (indicate clearly how the proponent will earn revenues and make profit)*', and 'SEC Certificate including Articles of Incorporation and its By-Laws*'. At the bottom, there is a 'No attachment yet.' message, a red box around the '+ Add files' button, and a 'Cancel upload' button. Below this is a file list showing 'SampleWork_Nemip.pdf' with a size of '0.8 MiB'. At the bottom right, there are 'Save' and 'Cancel' buttons, and a dropdown menu with the text 'Please select appropriate file types' and the same note as above.

Step 18

Wait for the upload to finish.

The screenshot displays a web interface for an application in the Manufacturing Sector. At the top, the title is "Application for Manufacturing Sector" with a breadcrumb trail "Application Forms / Manufacturing Sector". Below this is a progress bar with 11 steps: "Previous", "Step 1 Proponent", "Step 2 Stockholder Profile", "Step 3 Project Details", "Step 4 Project Timetable and Cost", "Step 5 Project Production and Sales Schedule", "Step 6 Raw Material Cost", "Step 7 Job Generation / Annual Payroll", "Step 8 Equipments / Production and Sales Schedule", "Step 9 Upload Documents" (which is highlighted), and "Next".

The main content area contains instructions: "Upload supporting documents by dragging files to this page or by clicking the Add Files button." Below this are "NOTES" regarding file size (20MB), accepted filetypes (pdf, jpg, jpeg, png, gif), and requirements for project site location, business model, and SEC certificates. A list of three checked requirements is shown:

- Project site should be shown in Google Map, indicating also the applicant's existing project/s (if any) located near the proposed. Sketches not acceptable*
- Schematic Diagram showing Business Model of the activity being registered (indicate clearly how the proponent will earn revenues and make profit)*
- SEC Certificate including Articles of Incorporation and its By-Laws*

A status message reads "You uploaded 3 attachments." Below this are three buttons: "+ Add files" (green), "Cancel upload" (orange), and "Finalize application" (blue). At the bottom, a file upload area shows a file named "SampleWork_Nemis.pdf" (0.8 MIB) with a dropdown menu for "Please select appropriate file types" and a "Delete" button.

Step 19

Click on the **Finalize application** button to submit the requirements.

NOTES:

- You may delete files uploaded to the server by clicking on the **Delete** button.
- The **Finalize application** button will not be clickable until all requirements have been satisfied.

Application for Manufacturing Sector

Application Forms / Manufacturing Sector

Upload Required Documents

Previous	Step 1 Proponent	Step 2 Stockholder Profile	Step 3 Project Details	Step 4 Project Timetable and Cost	Step 5 Project Production and Sales Schedule	Step 6 Raw Material Cost	Step 7 Job Generation / Annual Payroll	Step 8 Equipments / Production and Sales Schedule	Step 9 Upload Documents	Next
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Upload supporting documents by dragging files to this page or by clicking the Add Files button.

NOTES:

- Maximum filesize is 20MB.
- Split files that are greater than 20MB and upload them separately.
- Accepted filetypes are pdf, jpg, jpeg, png, gif.
- An asterisk (*) indicates that the item is required.
- The Finalize application button will only be enabled once the required documents are complete.

- Project site should be shown in Google Map, indicating also the applicant's existing project/s (if any) located near the proposed. Sketches not acceptable*
- Schematic Diagram showing Business Model of the activity being registered (indicate clearly how the proponent will earn revenues and make profit)*
- SEC Certificate including Articles of Incorporation and its By-Laws*

You uploaded 3 attachments.

Step 20

Click on the **I agree** button to finalize your application for processing.

NOTE: You may click on the **Cancel** button to close the Terms and Conditions without submitting the requirements.

The screenshot shows a Terms and Conditions dialog box with the following text:

internet service or information service provider; or

2.6.4. Any loss or damage caused by any act or omission of your internet service, information service provider or network provider;

2.6.5. Any loss or damage due to your interference or tampering with, or alteration or misuse of, or amendment to, BOI Online Services System.

2.7. There is no responsibility on our part should communications facility malfunction have an effect on the timeliness or accuracy of the instructions sent.

3.0. PROPRIETARY RIGHTS

3.1. All trade mark, trade name, service mark, patent copyright remain vested in us and may not be used, copied, modified without the proper notice in writing and consent from us.

3.2. We will not be liable for the files uploaded in our server(s) by our clients or registrants for any copyright infringement, plagiarism, or any violation in the Intellectual Property Code of the Philippines.

The Terms and Conditions contained herein are governed by the laws of the Republic of the Philippines and all suits to enforce this Agreement will have to be settled in the proper courts of the Quezon City.

I have read and fully understood the **Terms and Conditions** of BOI Online Services System and hereby agree to be governed by the said terms and conditions.

Buttons: Cancel upload, Finalize, Cancel, I agree (highlighted in red)

File list: k_Nemis.pdf 0.8 MiB

Project site should be shown in Google Map, indicating also the applicant's existing project/s (if any) located near the proposed. Sketches...

Step 21

Your application will now be submitted for processing. You will be shown the application's details. The application details are also printable. All BOI staff that will process your application will see the same details.

NOTE: You will also receive an email to confirm the receipt of your application.

The screenshot displays a web application interface for viewing application details. The page title is "View Application" and the breadcrumb trail is "Home / View Application / Manufacturing Sector". The application number is 6, and the status is "Submitted". The interface includes a navigation menu on the left and a main content area with tabs for "Application Details", "Application Attachments", "Applicant Details", and "Download All Application Documents". A "Print Application" button is located in the top right corner. The application details are organized into two sections: "APPLICATION INFORMATION" and "PROPONENT DETAILS".

APPLICATION INFORMATION			
ID :	6	Application No :	--
Application Type :	Manufacturing Sector	Application Classification :	New
Date Added :	Oct. 16, 2018, 1:39 p.m.	Date Submitted :	Oct. 16, 2018, 2:33 p.m.
Date Accepted :	--	Date Approved :	--

PROPONENT DETAILS			
Name Of Entity :	Waser	Branch Name :	--
Office Address	88 street, bacarra, Alaminos City , Pangasinan, Philippines		
Telephone No.:	897-0998	Fax No.:	97766

Thank you

