ADVISORY

BOI ACCREDITATION PROCESS

Under the Joint Memorandum Circular (JMC) No. 2020-02 providing “Guidelines on the Operations and Incentives of Covered Enterprises Engaged in the Manufacture, Importation, And Distribution of Certain Products, and for Other Purposes, pursuant to Republic Act No. 11469, otherwise known as “Bayanihan to Heal as One Act”

A. COVERED PRODUCTS. The JMC shall apply to the manufacture or production of the following products:

1. Medicine identified as critical and necessity by the Department of Health;
2. Medical Equipment and devices such as test kits, thermometers, thermal scanners, ventilators;
3. Personal Protective Equipment (PPE) such as helmets, masks, goggles, gloves, foot cover, face shields, gowns, as well as other garments or equipment designed to protect the user against health or safety risks;
4. Surgical equipment and supplies;
5. Laboratory equipment and its reagents;
6. Support and maintenance for laboratory and medical equipment;
7. Medical supplies, tools, and consumables such as alcohol, sanitizers, tissue, hand soap, detergent, sodium hydrochloride, cleaning materials, povidone iodine, and common medicines (e.g. paracetamol tablet and suspension, mefenamic acid, vitamins tablet and suspension, hyoscine tablet and suspension, oral rehydration solution, and cetirizine tablet and suspension);
8. Such other supplies or equipment as may be determined by the Department of Health (DOH) and other relevant government agencies;

Raw materials and packaging materials, including raw materials thereof, exclusively used for the production of the covered products shall likewise be covered.

B. COVERED ENTERPRISES. The enterprises comprising the supply chain to ensure availability of the covered products are as follows:

1. Manufacturer or producer;
2. Suppliers of raw materials;
3. Manufacturer of packaging materials; and
4. Suppliers of raw materials for the packaging.

C. CLARIFICATION ON COVERED ENTERPRISES

Who are eligible to apply for accreditation?

- Enterprise A- Manufacturers of covered products (A. 1-8) that are not registered with BOI or any of the IPAs (domestic or exporter);
- Enterprise B- Suppliers of Raw Materials (manufacturer, trader or importer)
- Enterprise C- Manufacturer of Packaging Materials (for domestic or export sale); and
- Enterprise D- Suppliers of Raw Materials for their Packaging (manufacturer, trader or importer)
NOTE: The manufacturers registered with the BOI, PEZA or other Investments Promotion Agency (IPA) need not accredit under the JMC. Their existing Certificate of Registration shall serve the purpose of accreditation.

How can importers or traders, Enterprises B and D, qualify for accreditation?

- Importers or traders shall only qualify if they are certified suppliers* of a legitimate manufacturer of the covered products.

  If the importation is for donation to a government agency, the importers or traders shall qualify for accreditation upon the endorsement of the recipient government agency, including certification on the quantity of the importation and the end use thereof.

- The quantity of items allowed to be imported with incentives by the certified supplier shall be limited to the corresponding production capacity of Enterprise A or C, or of an IPA-registered manufacturer, as included in their supplier certification thereof plus allowable 10% wastage.

*NOTE: The Certification for Supplier shall indicate quantity and end-use of the Raw Materials and shall be issued by:
- Manufacturer of covered products (A. 1-8) to its Supplier of Raw Materials, either Manufacturer, Importer or Trader of Raw Materials
- Manufacturer of Raw Materials to its Supplier of Raw Materials, either Manufacturer, Importer or Trader of Raw Materials
- Manufacturer of Packaging to its Supplier of Raw Materials, either Manufacturer, Importer or Trader of Raw Materials

D. ACCREDITATION PROCESS. The applicant shall:


2. Comply with the Documentary requirements in the Checklist, Form 2 JMC No. 2020-02, downloadable at the BOI website www.boi.gov.ph.

These requirements may be submitted through email at JMCAccreditation@boi.gov.ph.

E. APPLICATION FOR CERTIFICATE OF AUTHORITY. In the availment of the exemption from import duties, taxes, and other fees, the accredited enterprise or the IPA-registered manufacturer shall secure a Certificate of Authority (CA) from the BOI, provided that such importations are reasonably needed and will be used exclusively in the manufacture of the registered products; Provided further that the said importations are ordered, loaded or are in transit during the effectivity of Republic Act No. 11469. The application for CA, Form 3 JMC No. 2020-20, is downloadable at www.boi.gov.ph.

The application for CA may be submitted through email at JMCcertificateofauthority@boi.gov.ph.
F. **MONITORING.** The accredited enterprise shall submit at end of each month a report to the BOI on its production, importation and distribution of registered products. The accredited enterprise shall use the BOI-prescribed monthly report form, **Form 4 JMC No. 2020-20**, downloadable at [www.boi.gov.ph](http://www.boi.gov.ph).

The monthly report may be submitted through email at [lcsecqperiodsubmission@boi.gov.ph](mailto:lcsecqperiodsubmission@boi.gov.ph).