

OFFICE ORDER NO. 2018-049
Series of 2018

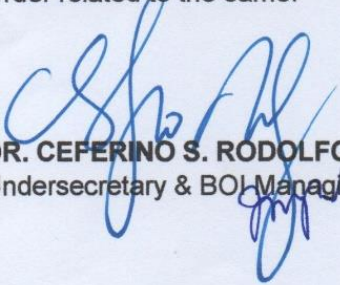
SUBJECT: Creation of BOI SALN Review and Compliance Committee (RCC)

In the interest of service and pursuant to Rule VII of the rules Implementing the Code of Conduct and Ethical Standards for Public Officials and Employees as amended by CSC Resolution No. 06-0231 dated February 1, 2006, a Review and Compliance Committee shall be created to review the Statement of Assets, Liabilities, and Net Worth (SALN) submitted by BOI employees. The committee shall be composed of the following:

Chair	:	Ms. Sandra Marie S. Recolizado	-	OIC-Director, Financial & Administrative Service
Members	:	Mr. June M. Policarpio	-	Division Chief, Budget
		Ms. Estela F. Jimenez	-	Division Chief, Accounting
		Atty. Ian Dennis R. Baniqued	-	Division Chief, Legal & Compliance Service
		Ms. Ma. Rolienita D. Nebres	-	Division Chief, Human Resources Development Division

The committee is charged with the task of evaluating the timeliness, completeness and correct form of the SALNs submitted by the employees before filing to CSC. It shall also prepare a list of employees identifying those who filed with complete data, those who filed with incomplete, and those who failed to file their SALN for the year.

This Office Order shall take effect on December 4, 2018 until superseded by a new Office Order related to the same.


DR. CEPERINO S. RODOLFO
Undersecretary & BOI Managing Head *mmr*

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SUBJECT: Authorized Signatories for SALN Oath Taking

In the interest of service, the following are hereby designated as authorized persons to administer oath for the Statement of Assets, Liabilities, and Net Worth (SALN) of BOI officials and employees:

1. Director of Financial and Administrative Service – for Director level and up
2. Chief Administrative Officer of Human Resources Development Division – for Division Chief level and below

Notwithstanding the above signatories, BOI officials and employees may opt to use the services of a Notary Public.

This Office Order shall take effect on December 4, 2018 until superseded by a new Office Order related to the same.


DR. CEFERINO S. RODOLFO
Undersecretary & BOI Managing Head *aman*