

Republic of the Philippines
Department of Trade and Industry
BOARD OF INVESTMENTS
385 Sen. Gil Puyat Avenue, Makati City 1200 Philippines
Tel No. (632) 895-3568, (632) 897-6682 local 234 – Fax No. (632) 896-8236
E-mail: EFArcellana@boi.gov.ph Website: www.boi.gov.ph
SPECIAL INVESTOR'S RESIDENT VISA
ANNUAL REPORT
Year _____

IMPORTANT

This form shall be filled up properly and completely and shall be submitted directly to the Board of Investments not later than the expiration of the SIRV ID following the year covered by the Annual Report. Incomplete report will not be accepted and deliberate omission or distortion of information is a ground for cancellation of SIRV. Late filing shall be subject to imposition of fines (basic fine of Php1,000 plus a daily fine of Php100.00 until compliance) or to automatic cancellation of the visa. The following documents must be submitted together with this form:

Note: Original documents must be presented for comparison

I. For Investments in Corporations and/or Partnerships

DOCUMENTS	OK	Incomplete
Sworn Annual Report		
Certified true copy of the latest Audited Financial Statement filed with the BIR		
Copy of the latest Income Tax Return filed with the BIR with official receipt of income tax payment, if applicable		
Copy of the latest General Information Sheet (GIS) filed with SEC (for corporations only)		
Business/Mayor's permit for the current year and the corresponding official receipt (O.R.)		
Copy of the individual tax return of the SIRV holder filed with the BIR with official receipt of income tax payment, if applicable		
Copies of used official receipts being used by the enterprise (for those engaged in wholesale trading)		
Contract of Lease/Title of Land/Building being occupied by the business		
Copy of Title of Land/Building and Stocks Certificates being held by the enterprise (if any, especially for holding companies, real estate developers as being reported in the company's Balance Sheet)		

II. For Investments in Condominium

DOCUMENTS	OK	Incomplete
Present original copy of Condominium Certificate of Title		
Real property tax for the current year		

III. For Investments in Publicly Listed Corporations - PSE

DOCUMENTS	OK	Incomplete
Stock Certificates & Certification from stock transfer office		
Buy Invoice/Official Receipts (if there's change of stocks being held)		

PERSONAL DETAILS

LAST NAME	FIRST NAME	MIDDLE NAME	CHRISTIAN NAME	
CURRENT ADDRESS ABROAD			TEL NO.	FAX NO.
RESIDENCE ADDRESS IN THE PHILIPPINES			TEL NO.	FAX NO.
SIRV CONTROL NO.	PASSPORT NO. _____		SIRV NO. _____	
NATIONALITY	DATE ISSUED _____		DATE ISSUED _____	
	PLACE ISSUED _____		PLACE ISSUED _____	
	EXPIRY DATE _____		SERIAL NO. _____	

NAME OF DEPENDENTS	RELATIONSHIP	DATE OF BIRTH	SIRV NO.	DATE ISSUED	PASSPORT NO.	EXPIRY DATE
1.						
2.						
3.						
4.						
5.						
NAME AND ADDRESS OF AUTHORIZED REPRESENTATIVE					TEL NO.	FAX NO.

INVESTMENTS	Amount of Investment	Date of Investment
1.		
2.		
3.		
4.		

BUSINESS OPERATION

NAME OF ENTERPRISE		SEC REG. NO _____ DATE REG. _____	BIR TIN NO. _____ DATE REG. _____
NATURE OF BUSINESS (Products produced or services rendered)		ANNUAL CAPACITY	UNITS USED
OFFICE ADDRESS/TEL NO		PLANT LOCATION/TEL NO	
STATUS OF OPERATION <input type="checkbox"/> Operating, started operation on _____ <input type="checkbox"/> Temporarily Suspended, will resume on _____ Reason/s _____ <input type="checkbox"/> Not yet operating, will start on _____			

I hereby declare that the above information is true and correct and any deliberate omission or distortion of information shall be a ground for cancellation of my SPECIAL INVESTORS RESIDENT VISA (SIRV).

DATE

SIGNATURE OF SIRV HOLDER

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____)S.S.

SUBSCRIBED AND SWORN to before me this ____ day of _____, SIRV holder exhibited to me his/her Passport No. _____ issued at _____ on _____.

Doc. No. _____
Page No. _____
Book No. _____
Series of 20 ____

NOTARY PUBLIC